
Our Services

Enlink are a team who specialise in assisting foreign companies with their UK Operations, we offer a wide range of services whether we are involved from the very start of the company formation or further down the line. Below you will find some general information about our services, you can pick and choose from the menu as all our services are tailor made to match your needs.

If you are new to the UK Market or your business model has changed, you may decide that a UK Limited is the route to take as a viable and secure market step. We can guide you through this process and ensure everything is set up so you have the foundations ready to build your business on.

Start Up Support

For start up support we are able to provide:

- ✚ Formation of Limited Company.
- ✚ Company Secretarial & Registered Office address
- ✚ Register new company for VAT and PAYE (If active)
- ✚ Assist with opening a UK Bank Account
- ✚ Arrange for necessary Insurances (i.e. motor, travel, employers and public liability)
- ✚ Assist with the recruitment process, i.e. liaising with recruitment agencies and offering our offices as a central interview location.
- ✚ Arrange the set up including mobile phone, home office, laptop, company car, healthcare and pension (If employing a UK member of staff)

Once everything is set up, you are ready to do business! So, what next?

Enlink offers full back office support including virtual office, order handling, financial management and payroll along with a true UK base to grow your business from. So along with your company, you now have a fully staffed office!

Virtual Office

A virtual office gives you a base, a location, a UK Office and a presence in the UK Market, to show your customers, suppliers and competitors that you are serious about the Market. Along with these advantages, it also means you don't have to take a long lease and a high cost investment in the UK, when your funds could be better spent on marketing, staffing and business development. Taking a full virtual office, gives you a street address from which to market your brand and a dedicated telephone number for customers to make contact. All enquires are handled in your company name, so Enlink remains invisible, our staff are your staff and you now have a team of people on the ground! All enquiries are dealt with in an agreed way, i.e. messages taken, seamlessly transferred to parent company or UK member of staff or emailed onto the relevant person.



You have arrived; people know you are in the UK, now they want to place an order!.....

Order Handling

Our order handling facility enables us to register your orders onto an agreed system (In most cases we have access to the parent companies stock system but this is product dependant) and we can liaise with your customers to ensure the order is managed from the time of placing right through to the signing for the delivery of the goods. All the time your customers are dealing with UK staff that understand your product and the needs of the customer, giving them a feeling of security and comfort about your UK Operations and how well established this is.

The order is placed and delivered.....next you need to be paid!

Financial Administration

Enlink provides a fully functioning outsourced finance department. This includes management of sales and purchase ledgers, credit control and credit checking, VAT returns, bank reconciliations, expense claims and accounting up to trial balance ready for your year end accountants and auditors (When required). We can also provide monthly / quarterly management reports in your templates to feed back your cash flow, budget analysis and profitability.

If you have UK staff, they need to be paid too!

Payroll

Enlink offers a payroll service, to ensure your employees are paid in a timely and accurate manner as well as dealing with all the tax and social costs for the company. Enlink can also report the employee benefits and expenses calculations required by UK authorities for company cars, business mileage and so on.

Brand, Brand, Brand – Lets build it!

Marketing

Keeping regular contact with your customers and prospects is vital and its always nice to share good news, therefore we are also able to provide direct marketing and assistance with marketing campaigns.

Along with all the above services, can we possibly offer any more support you ask?

Yes!

We are also able to help with most things that you need for the UK. We have probably needed this for our own business or for other clients, so if you need anything extra or extraordinary then please just ask, we are very lucky to have a great team and a strong network of contacts in many fields that we will happily share with you.

